

LEPC Executive Committee Meeting Minutes for 10/2/2024
Members attending:

Members present: Brian Rutledge, Jeremiah Cole, Dick Wilson, Debra Moore, Kelli Hephner

Excused: Peggy Clark, Lisa Elliott

Review finances to date:

Y-34 LEPC:

Balances as of June 30, 2024:

Y-34 LEPC & Y-35 LEPC SERC/HMEP Training: \$37,508.42
July 1st thru September 30, 2024

Expenses:

July - \$1,577.37 (Payroll, PERS and Medicare)

August - \$2,362.13 (Payroll, PERS and Medicare- 3 pays this month.)

September- \$1,574.56 (Payroll, PERS and Medicare)

Training- \$4,874.43 (SERC/HMEP Training -Hazardous Awareness and Operations Classes Bad Day and reimbursement Winona FD for feeding)

Sept. Total: \$6,448.99

Total Expense: \$10,388.49

August 29, 2024 - Received EPA LEPC Payment: \$24,729

Balance as of September 30, 2024: \$51,848.93

Y-34 LEPC & Y-35 LEPC SERC/HMEP Training- LEPC: Y-34: \$49,438.09
SERC/HMEP: \$2,410.84

SERC: Nothing new

Planning: Updates to ERP complete. Being reviewed by fire and hazmat.

2024 Exercise: Conducted a TTX with Salem FD, Salem Hospital, Ventra Salem and EL Hazmat on 6/5/24. Great participation and attendance. This was approved as a TTX exercise in our 4-year cycle. We have one more to do next week.

2025 Exercise: Coordinating with Kensington for an exercise on 10/10/24 with Hanover TWP FD. Things are looking good with only a few things to iron out. (4-7 objectives must be met to become a functional event). We are currently at 5 objectives.

Office update: Annual fiscal report submitted, due end of July. Compliance report completed due 10/16

-Brians Papers: Facilities Reporting as of 7/1/23

- 37 EHS facilities
- 62 Non EHS facilities
- 92 oil and gas wells registered w/the state
- 1 government facility

This was approved as a TTX exercise in our 4-year cycle. We have one more to do next week.

New Business – none

Columbiana County: No spill reports since last meeting.

State: 3 reported. None need reported to us.

Spill reports:

- 30 spills reported
- 9 needed reported
- 5 (30 day follow ups)

Training Update - Hazmat Awareness/Ops was completed August 17 & 18th and hosted by Winona, with an instructor from Bad Day Training. 14 responders attended the training. Still working with Mason Colorworks.

November 18-20, 2024: ICS 300

April 7-8, 2024: ICS 400 training hosted at FCI Elkton. This will be a weekday class.

Enforcement & Compliance – Magneco Metrel visit was conducted April 30th @ 10am. Very clean facility and good visit.

Membership – Kristin Gallagher is transferred to plasma side, so we have a new Red Cross representative. Elizabeth Cante will be the new rep. for that spot.

Other items of discussion for the Executive Board:

Debra adjourned

Dick Wilson 2nd.

Exec Bd. minutes taken by: Kelli Hephner