

LEPC Executive Committee Meeting Minutes for 7/10/2024

Peggy Clark, Brian Rutledge, Jeremiah Cole, Dick Wilson, Lisa Elliott, Debra Moore, Kelli Hephner

Review finances to date

➤ Finance – LEPC Financial Report-

○ July 10, 2024 Y-34 LEPC:

▪ Balances as of March 31, 2023:

- Y-34 LEPC & Y-35 LEPC SERC/HMEP Training: \$42293.31
- April 1st thru June 30, 2024
- Expenses: April - \$1516.28 (Payroll, PERS and Medicare)
 - May - \$1532.78 (Payroll, PERS and Medicare)
 - June - \$1549.28 (Payroll, PERS and Medicare)
 - \$68.00 Postage
 - \$118.55 LEPC Tabletop at Salem Regional Medical Center
- **June Total:** \$1735.83

Total Expense: \$4784.89

Balance as of June 30, 2024

Y-34 LEPC & Y-35 LEPC SERC/HMEP Training- \$37,508.42

Working on annual fiscal report due to state by end of July.

➤ **SERC Planning-** Working on updates to ERP, due in October.

- Peggy is adding specific verbiage for Train Derailment catastrophes for the ERP per the request of NTSB and AAR comments. Peggy will be working with other agencies to ensure the wording is appropriate.

2024 Exercise: Conducted a TTX with Salem FD, PD, and city executives, Salem Hospital, and EL Hazmat on 6/5/24. Great participation and attendance. This completes our 3rd exercise in the 4-year cycle. Looking to coordinate with Kensington for the 2025 exercise, possibly in October.

Office update: Working on the annual fiscal report, due end of July.

- New Business – Brian visited Ventra Salem prior to the TTX exercise and met with the facility leaders.
- Training Update –

- Hazmat Awareness/Ops scheduled for 8/17 & 8/18 to be hosted by Winona, an instructor from Bad Day Training. So far Zero personnel have registered. The cost is \$4,700 for the training. We will be looking for a minimum of 15 attendees, or the training will be canceled.
 - We may open this training up to neighboring counties if we are close to the 15 minimum attendees to fill the spots.

- Magneco Metrel visit was conducted 4/30 @ 10am. It went well.

- Still working with Mason Colorworks.

- ICS training: (There is a new requirement of a 30-day separation between the 300 & 400 trainings)
 - 300 will be October 28-30th)
 - 400 will be Early April, possibly the 7-8th

This training will be hosted at FCI Elkton and will be a weekday class. Brian will be submitting these dates for approval.

- Membership –

- Other items of discussion for the Executive Board

Exec Bd. minutes taken by: Kelli Hephner