

Columbiana County LEPC Meeting Agenda

For Wed., October 7, 2020 at 2:00pm (meeting via ZOOM)

Call meeting to order by: Peggy Clark @ 14:05

Introduction of New Members & Guests N/A

Presentations by: N/A

Previous meeting minutes were emailed by the LEPC Admin. Is there a motion to accept as presented?

- Debra Moore made the motion to approve the July Minutes
- Deanna Danner 2nd the motion
- Motion Passed

Committee Reports

Executive – Everything will be covered later in this meeting from the Executive Board Meeting, per Peggy

LEPC Financial Report – (as emailed by Lisa Elliott)

Y-34 LEPC: Balances as of June 30, 2020

- Y-34 LEPC & Y-35 LEPC SERC/HMEP Training -\$29,197.20

June 30th thru September 30th, 2020

- Expenses:
 - July - \$1,356.65 (Payroll, PERS and Medicare)
 - Aug. - \$1,422.69 (Payroll, PERS and Medicare)
 - Sept. - \$1,360.54 (Payroll, PERS and Medicare)
- Total Expenses: \$4,156.10

SERC Grant Payment - \$20,708.00

Balance as of September 30, 2020:

- Y-34 LEPC && LEPC SERC/HMEP Training -\$45,745.32
- T-55 LEPC Auxiliary Expense Fund - \$1,671.85

Membership/Public Relations – Paula Cope will be retiring from the County Health. We had received an application for her replacement Debbie Ketchum in July to become a voting member in Health category... Peggy was informed a few days ago that Debbie Ketchum is not with the county health dept. They will be meeting on the 21st and will recommend someone from the Health Dept to replace Paula Cope after their meeting.

Planning –Emergency Response Plan rewrite has been completed by Peggy. A draft has been reviewed by OEMA Liaison Michelle Sowers. Brian is still working on his portion but he will have his portion turned in by the deadline.

- FY 2021 Exercise Plan

Exercise / Training – Initially was cancelled. Conflicting information concerning exercise began to be communicated after 7/1/2020 CC LEPC meeting. Peggy reached out to executive board and decision was made to proceed with a scaled down Virtual Tabletop Exercise. This was completed on 10/2/2020 and is on the SERC schedule for concurrence at the 12/2020 meeting.

Participants

Peggy Clark-EMA/LEPC, Lisa Elliott-PIO, Don Kemp-Communications, Chief Cole-Fire, Chief Jones-Hazmat, Brian Rutledge-Evaluator-Controller, Bart Ray-Evaluator-Controller, Michelle Sowers-Ohio EMA Liaison

Criteria/Objectives Evaluated

1. Notification of Response/Support Agencies
2. Incident Assessment

6. Communication

9. Emergency Public Information

Debra wanted to commend the participants for handling the situation quickly and effectively.

2021 Exercise Norfolk Southern RR has contacted EMA regarding another Tabletop exercise in Columbiana County. This would be similar to the one held last spring. All in person training for 2020 has been suspended. They will re-evaluate in 2021. We will proceed with a planned Virtual Tabletop/Tabletop Exercise to meet the FY21 requirement. We aren't going to count on this happening for a while, so we will go ahead and plan on the original plan that we had for April of 2020 to do next spring.

If NFS determines that we can do a training with them, we may have 2 exercises in 2021.

We have completed the Functional and Full-Scale requirements for the 4-year cycle already. We will need to complete the: Shelter Management, Emergency Medical and Hospital Services portion in 2021.

Enforcement & Compliance – Compliance report was due to SERC 10/1/2020. It was completed and submitted on time.

Information Coordinators report – Brian Rutledge– Tier 2 reports
Hazard Analysis - Facility inspections

Brian is working on the facility list update. It is due to be completed and submitted by 10/16/2020. We currently have 95 Facilities reporting.

Inspections have been difficult this year due to Covid 19... but Inspections can be done with or without a LEPC member present. Brian has been talking with Fire Chiefs and asking them to tell us when they are going to do an inspection so a LEPC member can join them. If they do not have a member assist them with the inspection, we are asking them to submit their report so we can have one on file.

Emergency Coordinator report – spill reports

Peggy: We had 3 spill reports.

1. 7/23: Middleton TWSP had Diesel in a creek. Private residential fuel leak in their basement
2. 8/4: Chief Jones ELO, Possible Sheen on the Ohio River. No responsible party found
3. 8/24: Ergon had a truck drive 6.6 miles down Rt 30 to Rt 11 from West Virginia to Ohio with an unsecured fuel cap.

Reports from State Offices, OEPA/OEMA/ODNR

Larry, OEMA: There have been 15 incidents since the beginning of 2020, without the 8/4 or the 8/24 spills on them. Will look into why they were missing.

OEPA: Nothing

ODNR: Nothing

Bart Ray, OEMA: State EOC partial activation during the daylight hours due to Covid. Up until the end of Sept, they were running 24 hours a day.

OEMA Fall conference will be held virtually on 10/8/20.
OLEPC conference will be held virtually on 10/14/2020.

First Energy: Ownership change in 2020 to "Energy Harbor"

We were supposed to do a training earlier in the year, but due to the Covid 19 restrictions, we were unable to do it. We are going to try to get this training completed in November of this year.

Ohio Edison: Nothing from this quarter to report.

Old Business – None

New Business – Peggy: the 2021 meetings have been scheduled, keeping with the 3rd Wed of the month at 2pm. (Ex committee at 1:15).

- January 20, 2021
- April 21, 2021
- July 21, 2021
- October 20,2021

Good of the order. N/A

Adjournment

Motion to adjourn, Lisa Elliott
2nd Motion, Don Kemp

Next meeting – January 20, 2021

Members present: Virginia Grilli, Don Kemp, Debra Moore, Kelli Hephner, Peggy Clark, Brian Rutledge, Bart Ray, Larry Antonelli, Scott Fairhurst, Mike Gordon, Dave Linkimer, Dick Wilson, Rudy Sacchet, Kristan Gallagher, Deanna Danner, William Jones, JoAnn Bobby Gilbert, Lisa Elliott, Michelle Sowers

Members absent: Maryalice Surgenavic, Allen Cottrill, Tim Weigle, Don Waldron, Wade Balser, Kurt Kollar, Donna VanDeman, Les Schell, Robert Gropp, Raymond Wayne, Richard McClellan, Glen Gallech, Charles Kooser, Jeremiah Cole, John Glista, Brett Todd, Tom Farley, Julie Vincent, Tracy Kraft, Tim Gladis, Adam Teschke, Willie Brantingham, Kristy Seachrist, Chris Thaler, Bob Zethenbauer

Minutes Taken by: Kelli Hephner, LEPC Secretary